

**Albert Einstein Academy / GCC**  
**Wintermarkt (German Holiday Market)**  
at the AEA Elementary School Campus  
3035 Ash Street / please enter the school at the south entrance on A street  
San Diego, CA 92102  
Email: [aeagcc@gmail.com](mailto:aeagcc@gmail.com)

**General Instructions for Vendors:**

**Each vendor will be provided with:**

1 decorated gazebo with 1, 2 or 3 tables (6 ft long) or 1 vendor space 10x10ft.in size.

**Setup and Teardown:**

Please make sure to set up on time on the day of the event:

Setup is from 8:30 am - 10:30 am on December 3rd.

The south entrance located on A street will be opened at 8:30 am for vendors to drive in and unload their vehicles. No vehicles allowed in vendor area after 10:30 am.

Please plan to unload your vehicle, park and return for set-up.

Booths open at 11:00 am and have to stay open for the entire duration of the event until 3:00 pm.

The backgate on A Street will be opened again when the event is finished after 3:00 pm for our vendors to park inside and load up their vehicles again. Teardown may begin no earlier than 2:45 pm.

No reimbursements for cancellations, no shows or late arrivals.

Food items for immediate consumption and all drinks will **only** be sold by the Albert Einstein Academy GCC team.

Vendors who are planning to sell pre-packaged food items will have to pay an extra fee of \$20 per booth.

Each vendor is responsible for their own change and cashbox.

All sale and display items must be contained within assigned area.

Vendors is responsible for submitting all applicable taxes directly to the proper agency.

No electricity available. No generators allowed.

All vendors are responsible for keeping their booth area clean and removing their own garbage after the event.

Albert Einstein Academies will not assume responsibility for damage or theft of your property.

For questions, please email the GCC at [aeagcc@gmail.com](mailto:aeagcc@gmail.com)

***Thank you for supporting German Language Programs at Albert Einstein Academies !***

***We are looking forward to a fun holiday event with you !***